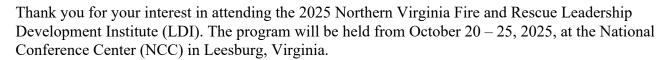
Northern Virginia Fire & Rescue

Leadership Development Institute

https://www.nvers.org/fireems/LDI

Dear Applicant,



LDI is an intensive one-week residential course designed to provide a foundation for newly promoted leaders and enhance the skills of experienced officers. Built upon core values and high expectations, this dynamic program sets a standard for high-performing officers throughout the fire service. Participants will learn about the art and science of direct and organizational leadership from world class instructors and will engage in the practical application of various management and leadership techniques.

This is a residential program, and students are required to stay overnight for the entire week. Daily physical training (PT) and adherence to a business casual dress code are mandatory. Expectations for all students will be outlined in a code of conduct, which requires strict adherence. Attendance at all classroom sessions, including evening programs, is mandatory. Students must complete pre-course reading and writing assignments by October 3, 2025. Further information about the pre-course assignments will be emailed to those accepted into the program.

When completing the application, please ensure all sections are filled out correctly. Incomplete applications will not be considered. Attach a properly formatted copy of your resume along with your completed application. The resume should be 1-2 pages long and formatted as follows:

- 1. Name and personal information (full name, address, email, phone)
- 2. Education
- 3. Work experience (positions held, volunteer/civic experience)
- 4. Organizational involvement/membership

Please complete the application using the link provided at the bottom of this page. The online application, including the student and sponsoring Fire Chief's signatures, must be submitted no later than August 1, 2025.

A tuition fee, not to exceed \$3,125.00 per student, includes lodging and all meals for the entire week. Tuition will be invoiced to the student's sponsoring department upon acceptance.

Please submit all applications, including resume, endorsement, and approval authority online at:

https://www.novaldi.us/registration/

Thank you for your interest in the 2025 Leadership Development Institute.

Sincerely,

Northern Virginia Fire and Rescue Leadership Development Institute Staff

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Endorsement and Certification

Initial each section and sign below to certify, that the and correct. Falsification of information will result in from the program.	
I hereby authorize the release of all information chief officer (ex. Fire Chief, Department Head, Coursponsoring organization. All requests for information designee to the Northern Virginia Fire and Rescue L	n shall be made in writing from said chief officer or
	Rescue Leadership Development Institute and the ovide medical care or health insurance for students. I dual basis.
I agree to abide by the rules, policies, and re Leadership Development Institute and the National Odenial of the student application, expulsion from the Northern Virginia Fire and Rescue Leadership Deve Conference Center.	program, and/or possible barring from future
	• • •
	opment Institute students may cancel up to 30 days cancel shall contact staff in writing at the following so notify their Department through their chain of
staff in writing at info@novaldi.us. The student shal command of the request to withdrawal. During this	• •
Signature of Applicant	Date

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Approval by the Head of the Sponsoring Organization

Students who are applying to attend the Northern Virginia Fire and Rescue Leadership Development Institute must have prior approval by their Fire Chief or Department Head, affirming their job responsibilities reflect the appropriate priority category listed below. The Chief must initial the appropriate priority box reflecting the status of the applicant and then must sign the form.

appropriate priority box reflecting the status of the applicant and then must sign the form. "By signing this application, I certify that my organization does not discriminate on the basis of age, sex, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees." Company Officer Leadership Program (COLP) - Applicant currently serves or is currently eligible to serve our department at the company officer level and has the responsibilities associated with this position and/or those taught in the program. Command Officer Leadership and Management Program (COLMP) - Applicant currently serves or is currently eligible to serve our department at the command officer level and has the responsibilities associated with this position and/or those taught in the program (i.e. supervision, safety, and personnel management). This program is intended for those that are currently Battalion Chief's or higher, including those authorize to fill in as a Battalion Chief. This department or organization is willing to provide the necessary support to this candidate to ensure the candidate can successfully complete the Northern Virginia Fire and Rescue Leadership Development Institute program. This signature is required for acceptance into the NVFRLDI. Department Name Fire Chief (or designee) Name and Title – printed Signature

Equal Opportunity Statement

Northern Virginia Fire and Rescue Leadership Development Institute and the National Conference Center are Equal Opportunity institutions. They do not discriminate based on age, sex, race, color, religious beliefs, national origin, or disability in their admissions and student-related procedures. The Northern Virginia Fire and Rescue Leadership Development Institute makes every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minorities and female candidates are highly encouraged to apply for enrollment in the Northern Virginia Fire and Rescue Leadership Development Institute.